

STOKE POGES PARISH COUNCIL

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MINUTES OF THE ANNUAL MEETING OF THE STOKE POGES PARISH COUNCIL HELD ON MONDAY 11TH MAY 2009 AT 8.00 P.M. IN THE LIONEL RIGBY ROOM AT THE VILLAGE CENTRE, ROGERS LANE, STOKE POGES

Present:- Cllr K Webber (Chair), Cllr Aldridge, Cllr J Ball, Cllr Y Ball, Cllr S Best, Cllr M Fletcher, Cllr G Hardy, Cllr H Huntley, Cllr L Robinson, Cllr C Thornton
In Attendance:- Mrs J Simmonds (Clerk)
Also Present:- PCSO S. Beck

MINUTES

ACTION

001/PC/09 - To Elect a Chairman for the coming year.

Nominations were asked for and Cllr Best nominated Cllr Webber as Chairman, this was seconded by Cllr J Ball. No other nominations were received. **RESOLVED** that Cllr Webber elected as Chairman for the ensuing year. Cllr Webber explained that standing orders have a note in about Chairman's serving four years, but the note is advisory only. **RECEIVED** Cllr Webber's signed Declaration of Acceptance of Office (appended).

002/PC/09 To Elect a Vice Chairman for the coming year.

Cllr Webber nominated Cllr Arnold as her Vice Chairman, this was seconded by Cllr Fletcher. No other nominations were received. Cllr Arnold had given written acceptance of the post if nominated as she was unable to attend the meeting. **RESOLVED** that Cllr Arnold elected as Vice Chairman for the ensuing year.

To receive Declaration of Acceptance of Office via clerk (appended).

003/PC/09 Public Question Time

To receive comments and questions from any members of public present.
There were none present. Cllr Webber introduced PCSO S Beck to the councillors.

004/PC/09 - Apologies for Absence

Apologies were received from Cllr Gillan, Cllr Arnold and Cllr Elderfield.

005/PC/09 - Declarations of interest

Members to declare any personal interest in any item of business as defined in the Code of Conduct 2007. If that interest is a prejudicial interest as defined in the Code, the member should withdraw from the meeting for that item.

There were none.

006/PC/09 To Appoint Committees

COUNCIL TO ADJOURN TO ENABLE COMMITTEES TO APPOINT CHAIRMEN AND VICE-CHAIRMEN

The Council meeting adjourned at 8.10pm to enable the following committees to be set up.

- (a) Recreation & Environment Committee
(6 members plus Chairman ex officio)
Planning Committee
(6 members plus Chairman ex officio)
- (b) Planning Committee
(6 members plus Chairman ex officio)
- (c) Legal Advisory Panel (working party)
(3 members plus Chairman ex officio)
- (d) Heritage Working Party
(6 members plus Chairman ex officio)
- (e) General Purposes Committee
(Chairman of Council, Vice Chairman of Council, 2 other members)

RESOLVED that all committees would stay the same with the exception of R & E where Cllr Hardy stood down and was replaced by Cllr Robinson.
New working party Legal Advisory Panel to consist of Cllr J Ball, Cllr Best and Cllr Aldridge. A full list is appended.

The council reconvened at 8.20pm to enable the Finance Committee to be set up.

- (f) Finance Committee
Standing Order 8.12 provides for the Committee to be composed of:-
Chairman of the Council
Vice-Chairman of the Council
Chairman of Recreation and Environment Committee
Chairman of Planning Committee
Two other members
RESOLVED that Cllr Y Ball and Cllr Hardy remain as other members to this committee.
- (g) **Fix times of meetings** (every month except August at 8pm.)
Council 2nd Monday except Dec & Jan (1st Mon) and if a bank holiday falls on 2nd Monday then it will be previous week.
Planning Committee 3rd Monday
Recreation and Environment committee 4th Tuesday
(June, October (Finance), February)
Finance Committee 4th Monday
(June, November (Budget), March)
General Purposes Committee 4th Monday (6pm) as and when required.
Legal Advisory Panel as and when required
RESOLVED to change the time of the Full Parish Council meetings to start at 7.30pm instead of 8pm, this to be trialled for 6 months starting in June 09 and then to review again. All other meetings to remain at 8pm.

007/PC/09 To Appoint Spokespersons

RESOLVED to appoint the following spokespersons.

Planning - Cllr Gillan	Recreation - Cllr Aldridge
Environment - Cllr Best	Footpaths - M Gollifer
Heritage - Cllr Arnold	Highways and Transport - Cllr J Ball
Health and Housing - Cllr Gillan	Health and Safety - Cllr Aldridge
Crime and Disorder - Cllr Arnold	Finance and Grants - Cllr Hardy
Youth - Cllr Best	Constitutional Matters - Cllr Hardy

008/PC/09 To Appoint representatives to outside bodies

RESOLVED to appoint the following representatives:-

Stoke Poges Relief in Need Charity - Cllr Aldridge - Until 2012
Stoke United Charity - Cllr Aldridge and Cllr Webber - U

Lands End Memorial Education Charity - Cllr Aldridge - Until 2012

Stoke Poges Village Centre - Cllr J Ball, Cllr Hardy

Lord Hastings Trust - Cllr Webber - Until 2012

Other bodies:-

South Bucks Association of Local Councils - Cllr Webber, Cllr Arnold, Cllr Robinson, Cllr Fletcher

South Bucks Partnership - Cllr Webber (Cllr Huntley as deputy)

Footpath Watch - Mr M Gollifer

Allotment Representative - Mr M Gollifer, Cllr J Ball

Heritage Walk - Cllr Huntley, Cllr Robinson

Public Transport Representative - Cllr Aldridge

Village Fete Committee - Cllr Y Ball

Allotment Cup - Cllr Aldridge, Cllr Elderfield

Duke of Edinburgh Award Committee - Cllr Best

Webmaster - Mr Julian Irvine

Website Liaison - Mrs J Simmonds (Clerk)

Parish Newsletter Editor - Cllr Arnold

Flagmaster - Mr Doug Roxburgh

009/PC/09 Minutes

RESOLVED to approve the minutes of the Council meeting held on 6th April 2009 which were signed by the chairman.

010/PC/09 Police

RECEIVED a report from PCSO Beck, appended.

Wexham Street and Wexham Park hospital parking was discussed, it was agreed that extra double yellow lines were needed and possibly bollards or boulders on the grass verges to prevent parking on them. Cllr Webber to talk to County.

Cllr
Webber

011/PC/09 County Councillors Report

Councillor Egleton to report
Cllr Egleton was not present.

012/PC/09 District Councillors Report

Cllr Arnold was not present.

Cllr Webber had been to the annual meeting where Maureen Royston stood down as Chairman and was replaced by Deirdre Holloway. No other changes were made to the committees.

013/PC/09 Finance

- (1) **RECEIVED & NOTED** Statement of Accounts
- (2) **RESOLVED** to approve list of cheques for signature – appended
- (3) **RECEIVED** Bank reconciliations which were signed by the Chairman - appended
- (4) **RECEIVED & NOTED** Budget Monitoring

014/PC/09 Insurance, Risk Assessment & Standing Orders

RECEIVED & AGREED renewal of insurance policy with Allianz Insurance Plc

RECEIVED financial risk assessment for 09/10 - it was **AGREED** that a review was needed of the risk assessment to be looked at by Chairman and Clerk and brought back to June meeting for approval.

RECEIVED & AGREED Standing Orders for 09/10.

Clerk/Cllr
Webber

015/PC/09 Grasscutting Contract

RECEIVED increase and contract from ISS Waterers Landscape

AGREED that clerk should get another two quotes and bring back to June meeting for approval.

Clerk

016/PC/09 St Andrews Church

Funding towards a youth worker.

<p>Checklist of questions and answers from Cllr Gillan and Cllr Webber to the church. Cllr Webber explained that this had not yet been done, and to be brought back to June meeting.</p>	<p>Cllr Webber/Cllr Gillan</p>
<p>017/PC/09 Protecting Recreational Space Update Report from Cllr J Ball Cllr Ball informed that council that the Bells Hill Recreation Ground did not need protecting as it was already in trust to the Parish Council. RESOLVED to approve Plough Lane should be protected. Once proof of ownership was found this could be done.</p>	<p>Clerk/Cllr J Ball</p>
<p>018/PC/09 Allotments Update Report from Cllr J Ball The clerk had discovered that there is an Allotment Act 1950 that over-rides any tenancy agreement and allows chickens to be kept. Cllr Ball suggested that the council writes to each allotment holder explaining that the clerk had received complaints and that a working party had been set up to deal with them, and that a deadline to sort them out and produce a new tenancy agreement by 1st January 2010. There were mixed opinions on this and it was agreed that the complainants should receive a letter to say that the complaints were being looked at, and that an allotment act had been found which allowed chickens to be kept which was one of the complaints. It was also agreed that all allotment holders should receive a letter giving an amnesty until September 09 when the new tenancy agreement should be ready for signature.</p>	<p>Clerk/Cllr J Ball</p>
<p>019/PC/09 Library Update Cllr Webber informed the council that no reply had been received from the ombudsman as yet. Cllr Webber is still investigating the possibility of a community library, however it was unlikely that this could go into the Bells Hill development as Persimmon had submitted an application to turn the space into retail space. Cllr Webber asked for permission to write to the Chairman of Tesco, which was agreed.</p>	<p>Cllr Webber</p>
<p>020/PC/09 BCC Speed Limit Review RECEIVED Speed Review as previously circulated by Cllr Webber. Clerk to comment on some items as agreed.</p>	<p>Clerk</p>
<p>021/PC/09 Chillin' in the park Summer 2009 RESOLVED to agree dates for this year Monday 27th July & Tuesday 28th July 09</p>	<p>Clerk</p>
<p>022/PC/09 Horticultural Society Annual Show to be held on Saturday 25th July 2009. RESOLVED to Agree that Bells Hill Recreation Ground may be used for the day as parking providing that the weather remains dry. The society observed the conditions for its use as stated in previous years.</p>	<p>Clerk</p>
<p>023/PC/09 Annual Parish Meeting/Chairman's Reception Report back from both events by Cllr Webber Cllr Webber reported that both events went well. The Reception had good feedback, the only criticism was that there was too much food, and next year must be kept to nibbles.</p>	
<p>024/PC/09 Reports from Other Committees (1) Planning - Cllr Best reported that Feltrim appeal had been upheld and that St. Andrews Church had re-submitted plans. (2) Finance - Cllr Hardy was having a hard time getting hold of anyone from the banks to discuss a loan to replace the PWLB loan. More time needed. (3) R & E - Cllr Best to get vouchers for the allotment winners to be presented at the Horticultural show. Cllr Best to meet with Cllr Aldridge to get clear exactly what needs digging out at the allotments and where? Also Cllr Best to make clear exactly what is required regarding new water pipes. Cllr Best will also meet</p>	<p>Cllr Hardy Cllr Best/Cllr Aldridge</p>

with Mr Matthews the football manager to discuss what work will be carried out this year under their £3k budget.

025/PC/09 Correspondence received by clerk but not on agenda.

(1) **NOTED** -VSM Estates - Public exhibition of re-development of RAF Uxbridge

026/PC/09 Dates of Future Meetings

NOTED - Planning Committee – 18th May 2009

NOTED - Full Parish Council - 8th June 2009

027/PC/09 Exclusion of the Press & Public

Public Bodies (Admission to Meetings) Act 1960

RESOLVED to exclude the press and public from the following business because publicity would prejudice the public interest by reason of the confidential nature of the business.

There were none.

Meeting ended at 10pm.

Signed

Chairman

Dated

