

# STOKE POGES PARISH COUNCIL

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Clerk to the Council

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The Village Centre  
Rogers Lane  
Stoke Poges  
Buckinghamshire  
SL2 4LP

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**YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE  
STOKE POGES PARISH COUNCIL  
TO BE HELD ON  
MONDAY 11TH MAY 2009 AT 8.00 P.M. IN  
THE LIONEL RIGBY ROOM AT  
THE VILLAGE CENTRE, ROGERS LANE,  
STOKE POGES**

To deal with the following business:-

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## AGENDA

- 001/PC/09 - To Elect a Chairman for the coming year.**  
and to receive Declaration of Acceptance of Office.
- 002/PC/09 To Elect a Vice Chairman for the coming year.**  
and to receive Declaration of Acceptance of Office.
- 003/PC/09 Public Question Time**  
To receive comments and questions from any members of public present.
- 004/PC/09 - Apologies for Absence**
- 005/PC/09 - Declarations of interest**  
Members to declare any personal interest in any item of business as defined in the Code of Conduct 2007. If that interest is a prejudicial interest as defined in the Code, the member should withdraw from the meeting for that item.
- 006/PC/09 To Appoint Committees**
- (a) Recreation & Environment Committee  
(6 members plus Chairman ex officio)
  - (b) Planning Committee  
(6 members plus Chairman ex officio)
  - (c) Legal Advisory Panel (working party)  
(3 members plus Chairman ex officio)
  - (d) Heritage Committee (working party)  
(6 members plus Chairman ex officio)
  - (e) General Purposes Committee  
(Chairman of Council, Vice Chairman of Council, 2 other members)
- COUNCIL TO ADJOURN TO ENABLE COMMITTEES TO APPOINT CHAIRMEN AND VICE-CHAIRMEN**
- (f) Finance Committee  
Standing Order 8.12 provides for the Committee to be composed of:-  
Chairman of the Council  
Vice-Chairman of the Council

Chairman of Recreation and Environment Committee  
Chairman of Planning Committee  
One other member

- (g) **Fix times of meetings** (every month except August at 8pm.)
- |                                      |  |
|--------------------------------------|--|
| Council                              | 2 <sup>nd</sup> Monday except Dec & Jan (1 <sup>st</sup> Mon) and if a bank holiday falls on 2 <sup>nd</sup> Monday then it will be previous week. |
| Planning Committee                   | 3 <sup>rd</sup> Monday   |
| Recreation and Environment committee | 4 <sup>th</sup> Tuesday<br>(June, October (Finance), February)   |
| Finance Committee                    | 4 <sup>th</sup> Monday<br>(June, November (Budget), March)   |
| General Purposes Committee           | 4 <sup>th</sup> Monday (6pm) as and when required.   |
| Legal Advisory Panel                 | as and when required   |

**007/PC/09 To Appoint Spokespersons**

|                    |                   |                        |
|--------------------|-------------------|------------------------|
| Planning           | Recreation        | Environment            |
| Footpaths          | Heritage          | Highways and Transport |
| Health and Housing | Health and Safety | Crime and Disorder     |
| Finance and Grants | Youth             | Constitutional Matters |

**008/PC/09 To Appoint representatives to outside bodies**

Stoke Poges Relief in Need Charity  
Stoke United Charity  
Lands End Memorial Education Charity  
Village Hall Management Committee  
Lord Hastings Trust  
Other bodies:-  
South Bucks District Association of Local Councils  
Joint Local Committee  
Footpath Watch  
Allotment Representative  
Heritage Walk  
Public Transport Representative  
Village Fete Committee  
Allotment Cup  
Duke of Edinburgh Award Committee  
Webmaster  
Website Liaison  
Parish Newsletter Editor  
Flagmaster

**009/PC/09 Minutes**

To approve the minutes of the Council meeting held on 6<sup>th</sup> April 2009

**010/PC/09 Police**

To receive a report from PC Louise Sharples

**011/PC/09 County Councillors Report**

Councillor Egleton to report

**012/PC/09 District Councillors Report**

**013/PC/09 Finance**

- (1) Statement of Accounts – appended
- (2) To approve list of cheques for signature – appended (subject to additions)
- (3) Bank reconciliations - To be Tabled
- (4) Budget Monitoring - appended.

**014/PC/09 Insurance, Risk Assessment & Standing Orders**

To receive renewal of insurance policy with Allianz Insurance Plc  
To receive financial risk assessment for 09/10 (appended)  
To receive Standing Orders for 09/10. (previously circulated)

**015/PC/09 Grasscutting Contract**

**To Receive and agree to accept** increase and contract from ISS Waterers  
Landscape (appended).

**016/PC/09 St Andrews Church**

Funding towards a youth worker.  
Checklist of questions and answers from Cllr Gillan and Cllr Webber to the church.

**017/PC/09 Protecting Recreational Space**

Update Report from Cllr J Ball

**018/PC/09 Allotments**

Update Report from Cllr J Ball

**019/PC/09 Library**

Update

**020/PC/09 BCC Speed Limit Review**

To Receive and Comment on Speed Review as previously circulated by Cllr Webber.

**021/PC/09 Chillin' in the park Summer 2009**

To agree dates for this year Monday 27<sup>th</sup> July & Tuesday 28<sup>th</sup> July 09

**022/PC/09 Horticultural Society Annual Show**

to be held on Saturday 25<sup>th</sup> July 2009. To Agree that Bells Hill Recreation Ground may be used  
for the day as parking. The society observe the conditions for its use as stated in previous years.

**023/PC/09 Annual Parish Meeting/Chairman's Reception**

Report back from both events by Cllr Webber

**024/PC/09 Reports from Other Committees**

- (1) Planning
- (2) Finance
- (3) R & E

**025/PC/09 Correspondence received by clerk but not on agenda.**

- (1) VSM Estates - Public exhibition of re-development of RAF Uxbridge (appended)

**026/PC/09 Dates of Future Meetings**

Planning Committee – 18<sup>th</sup> May 2009  
Full Parish Council - 8<sup>th</sup> June 2009

**027/PC/09 Exclusion of the Press & Public**

Public Bodies (Admission to Meetings) Act 1960

To **resolve** to exclude the press and public from the following business because publicity would  
prejudice the public interest by reason of the confidential nature of the business.

**Julie Simmonds**  
Clerk to the Council